

Central Iowa ARMA Chapter Meeting October 29, 2009

Networking and Discussion:

We've heard many times from meeting attendees that they wish they had more time to talk about their records management issues and projects at our monthly meetings, so we're devoting an entire meeting to networking and discussion. This will be a guided discussion that will include a fun exercise from the Six Sigma toolbox that allows attendees to "vote" on what topics they want to discuss. Following are topics that will be on the "ballot." If there are additional topics you would like to add, you can include them in your reservation reply or mention them at the meeting to add to the list before "voting" occurs.

- Document imaging
- Retention schedule development
- Training/communication
- Electronic record management
- Auditing and compliance

Location:

The Meadows Events and Conference Center / Altoona Room
Prairie Meadows Racetrack & Casino
I-80 Exit 142 – Altoona, IA
Parking is available on the north side of The Meadows Events and Conference Center
Directions - [Prairie Meadows Racetrack and Casino](#)

Time:

11:15 - 11:30 Registration
11:30 - 12:15 Lunch
12:15 - 12:30 Business Meeting
12:30 - 1:30 Discussion and Networking

Reservations:

Email Cindy Korb at cindy.korb@pioneer.com or phone (515) 253-5875

Reservations must be made by Tuesday, October 27.

No-Show Billing Policy:

The Central Iowa Chapter of ARMA has a no-show billing policy for all of our meetings. This means that if you say you are going to attend, and do not provide a 24-hour notice of cancellation, you will be billed for the meeting cost. This is necessary because the chapter incurs costs based on the number of reservations made.

Payment:

To pay with PayPal use the PayPal links below. Cash or check also accepted day of meeting.

[\\$20.00 Member Fee](#) [\\$30.00 Non-Member Fee](#)

If you know of others who could benefit from this meeting, please help make them aware of this opportunity.